

# Applying for Admission

Selecting the school for your child is a very important decision and can seem quite daunting. This guide supports families through the process. Before making a school choice, please look through the school website [www.hummingbird.sc.ug](http://www.hummingbird.sc.ug). There you will find plenty of information on school values, vision, curriculum and approaches to learning.

## WHEN TO APPLY

Admission applications are accepted throughout the year. However, to secure your child’s place, we recommend early application. Admission applications can be submitted up to 1 year before intended start date. We are unable to accept applications earlier than this.

## AGE GROUP PLACEMENT

Hummingbird accepts children from 2 years 6 months of age. Not all children are ready for school at this age, so it is essential to make an appointment to meet the Headteacher with your child prior to application. Occasionally, it may be necessary to place a child out of their age group. This is the decision of the Headteacher.

Children are placed according to the academic year that begins September 1<sup>st</sup>. Here are the age bands for the year group classes:

Stage	Class	Age at Sept 1st	Age by August 31 <sup>st</sup>
Early Years	Nursery	2 years 6 months	3 years 4 months
	Kindergarten	3 years 4 months	4 years
	Reception Class	4 years	5 years
Key Stage 1	Year One	5 years	6 years
	Year Two	6 years	7 years
Lower Key Stage 2	Year Three	7 years	8 years
	Year Four	8 years	9 years
Upper Key Stage 2	Year Five	9 years	10 years
	Year Six	10 years	11 years

## PRE-ADMISSION VISIT & INTERVIEW

Prior to making a decision on the school for your child, we recommend making an appointment to tour the school and meet the Headteacher. If possible, bring your child along with you.

## THE PROCESS

1. Complete and sign the Admission Form, including the *authorised access form* and *health form*. Attach a copy of your child’s most recent school report (not applicable for children entering Nursery and Kindergarten) and leaving certificate.
2. Return these to school as hard or soft copy to [info@hummingbird.sc.ug](mailto:info@hummingbird.sc.ug). Once signed by the Headteacher this grants the admission.
3. An invoice will be issued for the first term costs. Please note that the payment of the term fees secures the placement.
4. Once the term fees are paid, you will receive an email with joining information and you are ready to start school. We look forward to welcoming your family to the Hummingbird learning community.